



Ministry General Information

Ministry Name John McMillan Presbyterian Church	Presbytery Pittsburgh	Synod The Trinity
Email jmpc@johnmcmillanpc.org	Preferred Phone 412-833-4704	Website Address www.johnmcmillanpc.org
Mailing Address 875 Clifton Rd, Bethel Park, PA 15102	Alternate Phone/Email	Community Type Suburban
Congregation or Organization Size 251-400 members	Curriculum Follow Me	Average Worship Attendance 90
Church School Attendance 10	Statistical Report https://ogaapps.pcusa.org/api/report/5711	
Intercultural Composition White: 99%, Hispanic/Latinx: 1%		Released Date 10/30/2025

Information about the Position

Position Requirements

Position Type(s) Solo Pastor: Installed	Language Requirements English
Experience Required 2 to 5 Years	Statement of Faith required? Yes
Employment Status Full-time	Are you open to a clergy couple? No

Ministry Requirements

Church Mission/Vision Statement

The mission of the John McMillan Presbyterian Church is to provide a way for the community to know, glorify, and serve God.

With guidance from the Holy Spirit, the congregation will invite the community to:

Know God by:

- Studying scripture
- Praying faithfully
- Worshiping together

Glorify God by:

- Loving one another
- Being thankful for His grace
- Walking humbly with Him

Serve God by:

- Making disciples for Jesus Christ
- Participating in mission
- Being faithful stewards

Tasks, expectations, duties, supervision, assignments, and responsibilities for the position

Lead corporate worship and preach on Sundays and special services.

Serve as Head of Staff and Moderator of Session.

Provide pastoral care: baptisms, hospital visitation, funerals, weddings, and pastoral calls.

Coordinate training for Ruling Elders and Deacons.

Coordinate and /or teach adult Christian Education classes on Sunday mornings and during the week as requested.

Coordinate and teach Confirmation class with the Director of Youth and Family Ministries (or Associate Pastor).

Work with committees and assist them in carrying out their assigned tasks.

Make staffing recommendations to the Personnel Committee and Session as necessary.

Perform other administrative duties as necessary; i.e. work with office staff in preparing bulletins, Interface, etc., and exercise general oversight of church facilities.

Assure that an annual and long range plan is developed for the church.

Coordinate the communications and public relations activities of the church.

Aid congregation in carrying out JMPC Mission Statement.

Implement a program of regular calling on members and visitors.

Coordinate and conduct classes for potential new members.

Act as Preschool liaison with Preschool Director and Board.

Represent the church in dealings with outside organizations.

Challenge the congregation to seek new ways to develop the ministry and mission of Jesus Christ.

Provide oversight and support for the three pillars and deacons and provide support to any ministry team that requests assistance from the Senior Pastor.

Compensation & Housing

Minimum Effective Salary

70000

Housing Type

Housing allowance

MDP - Narratives

How would you describe the congregation's/organization's specific vision for ministry? How will this vision impact the community? Is the congregation part of a ministry vision or program?

John McMillan Presbyterian Church (JMPC)'s vision for ministry flows out of our mission to provide a way for our community and the surrounding communities to Know, Glorify, and Serve God. Our multigenerational congregation is focused on mission-oriented ministry, using our God-given talents and gifts to make a difference in our congregation and the surrounding communities in which we partner.

As a congregation we provide (and want to continue to provide) mission and partnership opportunities that allow our members to glorify and serve the Lord while strengthening our individual and collective relationships with Christ. Examples of these partnerships include active partnerships with First Presbyterian Church of Duquesne, South Hills Interfaith Movement, and our JMPC Preschool.

We have a vision of continuing to strengthen our programs and outreach to develop and nurture meaningful relationships with one another and with Christ. We strive to provide Christian education and spiritual formation at every age and stage of life, welcoming all at any stage in their faith journey. We actively minister to children and youth through our Vacation Bible School, Kids' Club (Grades 3-6), Youth Group (Grades 7-12), and Sunday School programs. We seek to grow our programming for children and youth to attract new families and incorporate them into the life of the church. We are a Matthew 25 congregation and acknowledge that we are in the early stages of this ministry vision.

What is the nature and context of the community in which your congregation lives out its mission/vision? How will you address the emerging needs that are impacting your community?

John McMillan Presbyterian Church (JMPC) is in Bethel Park, PA, and currently has 314 members. Bethel Park is situated within the South Hills area of Pittsburgh, approximately 7 miles south of downtown Pittsburgh. Members live in Bethel Park and the surrounding South Hills communities. Many JMPC members live within 4 miles of the church.

While the congregation has many partnerships that allow us to live out our mission to Know, Glorify, and Serve God, the Session and PNC acknowledge the changing needs of our community and to adjust accordingly. Active partnerships that are supporting

What is the nature and context of the community in which your congregation lives out its mission/vision? How will you address the emerging needs that are impacting your community?

our local community include: First Presbyterian Church of Duquesne, South Hills Interfaith Movement (SHIM), and providing food from our SHIM Garden, and JMPC Preschool. Programs supporting our national and international communities include partnership with Malawi and South Sudan, Youth Group weeklong mission trips each summer, World Vision volunteer activities, and Presbyterian Disaster Assistance support.

The community in which JMPC is situated is active and vibrant. With that comes many competing demands for families when it comes to time, energy, and financial resources. JMPC wants to improve outreach to youth, young adults and families in our community. By actively listening to our members and adapting programs and outreaches in our community we aim to be a positive impact and build lasting relationships within our community to support our mission and vision.

How will this call help complement the responsibilities of other staff/volunteer positions, and the life of the congregation/organization, so that you may accomplish your short and long-term goals for ministry?

The role of Senior Pastor at JMPC will complement current and future staff and volunteer positions by providing strategic, creative, and God-inspired leadership. The Senior Pastor will provide a clear vision while valuing communication, teamwork and collaborative decision-making. The Senior Pastor will support staff by empowering, nurturing, and mentoring in growth opportunities. The Senior Pastor will acknowledge the skills and gifts of the congregation, encouraging members to be active participants in the life of the church. The pastor's role will enhance worship experiences, increase intergenerational interactions, and offer pastoral care and leadership to the members of JMPC.

Provide a description of the skills, gifts and training the person you hope will become a part of your ministry must have, to lead the congregation towards the vision and mission established.

JMPC seeks a senior pastor who will demonstrate strategic leadership, guiding the congregation and staff with strong interpersonal skills, effective communication, leadership experience, empathy, and a welcoming and inviting presence. We are seeking someone who has the administrative capacity to lead the staff and congregation through times of change and transition; changes that are necessary to grow our mission and vision within our church and the surrounding community. The senior pastor should be able to stimulate inquiry and support Christian education across all ages and stages of the faith journey, through preaching that connects people to God's word, educational opportunities, and pastoral care in times of need and thanksgiving.

What areas of ministry do you expect the person called to be responsible for? Share specific tasks, assignments, and programs.

- Lead vibrant worship including preaching, communion, baptism, funerals and weddings
- Serve as Head of Staff and Moderator of Session; support and encourage the staff; provide Training and support for Ruling Elders and Deacons; conduct annual and long-range planning
- Provide pastoral care and a pastoral presence throughout the week and on Sunday mornings
- Participate in Christian Education: Sunday morning, mid-week Bible study, Confirmation Class; Youth Group, Kids Klub, and Duquesne Kids Club
- Welcome and receive new members with a multigenerational focus
- Act as Preschool Liaison, leading chapel regularly and greeting families weekly
- Monitor and be familiar with the facility including walking the building regularly

What areas of ministry do you expect the person called to be responsible for? Share specific tasks, assignments, and programs.

- Lead the congregation and ministry teams in living out the JMPC mission and vision
- Be present in the community as a faith leader; help building relationships with ministry partners

Optional Links

JMPC - John McMillan PC - <https://www.johnmcmillanpc.org/>

First PC, Duquesne - Our Partner Church - <https://duquesnepresby.wordpress.com/>

South Hills Interfaith Movement - Mission Partner - <https://shimcares.org/>

Bethel Park Township - Local Community - <https://www.bethelparkpa.gov/>

Visit Washington County - Neighboring County Guide - <https://www.visitwashingtoncountypa.com/>

South Park Township - Local Community - <https://southparktp.com/>

The Almanac - Community Newspaper - <https://www.thealmanac.net/south-hills/>

Pittsburgh Theological Seminary - PCUSA Seminary - <https://www.pts.edu/>

Peters Township - Local Community - <https://peterstownship.com/>

Visit Pittsburgh - City Guide - <https://www.visitpittsburgh.com/>

References

Reference #1

The Rev. Emily Miller
JMPC Interim Pastor
412-519-4274
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Reference #2

Mr. Jim Guffey
Mission Partner – South Hills Interfaith
Movement
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Reference #3

The Rev. Judi Slater
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